

KARNS CITY AREA SCHOOL DISTRICT
SAFETY COMMITTEE MEETING MINUTES
October 16, 2013
10:00 A.M.
KARNS CITY HIGH SCHOOL

MEMBERS PRESENT

Steve Andreassi, Maintenance Supervisor
Boyd Hillwig, Business Manager
Ed Conto, Administration
Eric Fritch, Teacher
Peggy McElravy, Cafeteria
Vicki Steiner, Secretary
Kevin Wood, Maintenance

VISITORS PRESENT

1. Call to order

The meeting was called to order by Steve Andreassi.

2. Reading and approval of minutes of previous meeting

On motion by Boyd Hillwig and seconded by Vicki Steiner the minutes of the October 2, 2013 meeting were approved on a unanimous roll call vote.

3. Unresolved old business, action list from previous meeting (if any)

Reflectors at KCHS and view hole at Sugarcreek Elementary cafeteria rear entrance door need completed.

4. Review of written employee accident investigation reports

None

5. Review of safety inspection reports

None

6. Review of safety suggestions and complaints

None

7. Review of safety training and education

None

8. Review of newly implemented safety equipment and health and safety procedures

None

9. Review of job related injury and illness trends and rates, and the cost of job-related injuries and illnesses

None

10. Review of insurance company loss control recommendations

None

11. Other new business

None

12. Recommendations to management

None

13. Assignment of follow-up responsibility

None

14. (Annual item) Evaluation of the overall safety program and recommendations for improvement

None

15. (Annual item) Approval of workplace safety inspection schedule for the upcoming year

None

Date and time of next meetings:

October 30, 2013	10:00 A.M.	Sugarcreek Elementary (outside inspection)
November 20, 2013	10:00 A.M.	Karns City High School (outside inspection)
December 11, 2013	10:00 A.M.	Karns City High School

Committee Safety Inspection: Karns City High School (Inside Inspection)

Loose stair treads by Guidance Office, handrail loose by room 207, electric box by faculty lounge needs padded, cart blocking hallway by music room and athletic hallway needs cleared of computer carts.

ADJOURNMENT

On motion by Eric Fritch and seconded by Kevin Wood, the meeting was adjourned at 10:38 A.M.

Respectfully submitted,

By: _____
Vicki Steiner